



REGIONAL ENGLISH LANGUAGE OFFICE U.S. EMBASSY KYIV

Teaching English Online: Opportunities, Challenges, Tools

June 8-12, 2015

Call for Participation

AIMS AND OBJECTIVES

The Regional English Language Office at the U.S. Embassy Kyiv is pleased to announce a call for participation in intensive five-day training for teachers of English in Ukraine. The aim of the program is to provide support for current and potential online instructors; introduce tools for effective distance teaching; learn online course development by creating content for the upcoming “Online Workplace English for Displaced Persons” program. After the training participants will feel comfortable teaching with several virtual platforms and programs. They will understand how online language instruction differs from traditional instruction, and be able to adjust their teaching and materials accordingly.

PROGRAM DESCRIPTION

The program may include the following subthemes:

- Overview of distance education
- Best practices for online teaching
- How to teach with Google Hangout/Screencast-o-Matic /Screen flow sessions
- Materials development for online teaching
- Using Blogs and Wikis
- Presentation skills for online teachers
- ESP content development

INVITED TRAINER

Debra Lee

Debra S. Lee (J.D., M.A. English as a Second Language; M.A. Instructional Technology) is a Language Teaching Specialist in the English Language Center at Vanderbilt University. During her M.A. IT program, she was involved in the design, development, and teaching of courses in the online WebIT M.S. program in Instructional Technology at the University of Tennessee. She also co-taught courses for nursing departments at The University of Tennessee, Knoxville and The University of Michigan, Flint as they moved their M.A. Nursing programs online. She has taught online both synchronously and asynchronously since 2004, designing and teaching English for Specific Purposes teacher training workshops for the U.S. Department of State, and legal English/legal writing courses for Georgetown Law Continuing Legal Education and Lex Mercator. She is co-author of *American Legal English: Using Language in Legal Contexts*, 2nd Ed. (University of Michigan Press, 2007).

Her research interests include collaboration in online learning environments, facilitation guidelines for distance education courses, best practices for development of online courses, and best practices in modification of face-to-face courses for the online environment.

PROVISIONS OF THE PROGRAM

Dates: June 8-12, 2015

Location: Kyiv, America House

Language of Instruction: English

Number of participants: 20

The program is open for university, public high school, and language school English language instructors. Preference will be given to teachers from Dnipropetrovsk, Kyiv, Kharkiv, Mykolayiv, and Odesa. If you are selected, you will be provided with 25 hours of training. Complimentary lodging for non-Kyiv participants and meals allowance for all participants will be provided by the U.S. Embassy. More details will be indicated in your acceptance letter.

After completion of the training participants will have an opportunity to apply to teach at the U.S. Embassy supported 8-month online program “Online Workplace English for Displaced Persons.”

HOW TO APPLY

Alumni of the U.S. government “E-Teacher” Program are encouraged to apply.

Participants wishing to apply should please fill in the online [Application Form](#)

In addition please supply the following documents to SukhininaAV@state.gov :

- Resume.
- One-page description of your teaching philosophy and experience in the field.
- Plan of a lesson of your choice.

The following skills and competencies are recommended:

- Fluent command of English.
- More than 3 years of teaching experience in adult education.
- Online teaching or learning experience.
- Excellent interpersonal skills.
- Interest in launching an online ELT program at your university.
- Interest to teach at the U.S. Embassy supported 8-month online program “Online Workplace English for Displaced Persons”, see the description below.

“Online Workplace English for Displaced Persons” will offer English language instruction to displaced persons in Dnipropetrovsk, Kyiv, Kharkiv, Mykolayiv, and Odesa, from September 2015 – June 2016. The English content is two-tiered, with an emphasis on (1) business and workplace English, and (2) resilience training, stress management, and community integration. It will be specifically geared toward challenges faced by displaced persons, and will contribute to positive resettlement outcomes.

Monthly honoraria for teachers’ instruction will be provided.

APPLICATION DEADLINE – May 28, 2015

**ONLY SUCCESSFUL APPLICANTS
WILL BE INFORMED ABOUT THE RESULTS OF SELECTION
VIA E-MAIL
by June 2, 2015.**